

**THE GIST**  
**MAY 19, 2020**  
**BROOKFIELD R-III SCHOOL DISTRICT**  
**OPEN SESSION REGULAR BOARD MEETING**

The Brookfield R-III Board of Education, Brookfield, Missouri met in open session on Tuesday, May 19, 2020, beginning at 5:30 p.m. in person in the H.S. Media Center and by Google Meet due to the statewide school closure. All board members were present in person in the Media Center except Burnie Hicks who attended by phone. President McIntyre called the meeting to order and led those in attendance in the Pledge of Allegiance.

The board approved the Agenda and the Consent Agenda items as presented. There were no public comments.

Under communications, Dr. Collins shared with the board a letter of resignation from Jordan Maxwell, elementary teacher, and a letter of retirement from Scott Troutman, MS social studies teacher, both effective at the end of the 2019-20 school year. The board voted unanimously to accept both letters.

Dr. Collins and the board discussed upcoming dates for board meetings. The June board meeting will be as scheduled, June 16, 2020, at 5:30 p.m., and the July board meeting will be on July 23, 2020, at 5:30 p.m., which is a Thursday rather than the third Tuesday of the month.

Finance reports for March 2020 were reviewed by the board.

Under Program Review, Ms. Carlson gave a yearly report on the Parents as Teachers program.

Dr. Collins reviewed in detail his 2020-2021 Preliminary Budget Proposal. The bottom line is it has the district deficit spending by approximately \$80,000. He reviewed many different areas of the budget with the board and then moved onto the Salary & Benefit Proposal, which includes the following items:

**2020-2021 Salary & Benefit Proposal**

- **\$300 increase to the base of the certified salary schedule, bringing base to \$30,000**
- **Allow movement and steps on certified salary schedule**
- **Computes to an average teacher raise of 2.2%**
- **\$.50/hour raise to non-certified staff**
- **Computes to an average non-certified raise of 3.8%**
- **7% increase in district health insurance contribution to \$531/month**
- **Index Coaching and sponsorships schedule to the base salary schedule**
- **Addition of 7 “tech consultants – two each in the Elementary, MS, HS and one in the LCACTC, paid at \$1500/consultant (CARES ACT FUNDS)**
- **TIPS at ½ level**
- **\$2,000 for NBC teachers**
- **1.5% raise for administrators**

Dr. Collins stated that he wasn't ready for a vote on the entire 2020-21 Preliminary Budget Proposal, but he did feel it necessary that the board vote on the salary and benefit portion of the proposed

budget so health insurance decisions could be made and new contracts be issued. The board voted unanimously to approve the 20-21 Salary & Benefit proposal as presented by Dr. Collins.

Mr. Thudium reported that he and his HS staff, as well as Mrs. Smith and LCACTC staff, are working on putting together a Virtual Awards Presentation that would be in the form of a video. The video would be posted May 21, 2020. Unfortunately, not all awards will be ready to be presented by this time, but a great majority of them will be presented. Any awards that need presented at a later date will be given proper recognition. Also BAGP Mailbox presentations will be made in the last week of May. A school bus will be used for that presentation and the mailboxes, scholarship certificates, and final transcripts will be given out on that day at each senior home.

Dr. Collins reported that the Prop 2 Campaign is back up and running smoothly. Election date for the issue is June 2, 2020. We are in need of surveying services connected to Prop 2 work, so Dr. Collins asked the board to approve expenditures for preliminary survey work on Prop 2 construction projects, even though the expenses for this will be budgeted in the 2020-21 budget. The board voted unanimously to give Dr. Collins authorization to get the preliminary survey work done for Prop 2 projects, using his own discretion on the cost of said survey work.

Mr. Thudium and Mrs. Smith presented the following two proposals for graduation:

### **Graduation Proposal 2020**

**We would need to evaluate CDC guidelines 15 days prior to our ceremony to alert families as to what format we will need to use. If we have to go with Plan B, we will need to apply for a parade permit before June 21st.**

#### **Plan A – IF WE ARE ALLOWED TO CONGREGATE:**

**Date:** Sunday, July 5, 2020

**Time:** 8:00 p.m.

**Rain Date:** Each subsequent night until it can be held.

**Place:** Burlington Field

**Stage:** Burlington Stadium

**Seating for Crowd:** on the field, field marked for each family to sit in a specific spot

**Attendance:** Based on CDC Guidelines \*Currently recommending 4 tickets per graduate. Tickets will indicate when families will arrive, and where their seating is located. Must mark off a ticket line with spots 6 feet apart. \*No band or choir. Sound system will be used. Graduates will sit in the stands 6 feet apart.

**Entrance:** All families will enter through the main gate. School Board and Administration through the locker room. Graduates will enter through the northwest gate as Pomp and Circumstance is playing. That gate will be locked until graduates get to the gate, and locked immediately after.

**Broadcast:** We have spoken to KZBK about potentially broadcasting the ceremony. We also intend to livestream the ceremony.

#### **Plan B – IF WE ARE NOT ALLOWED TO CONGREGATE:**

**Date:** Sunday, July 5, 2020

**Time:** 7:00 p.m.

**Rain Date:** Each subsequent night until it can be held.

**Place:** East Twin Park

**Stage:** Gazebo

**Format:** Parade line up down Linn Street from the gazebo south. Families remain in their cars until they get to the gazebo. Each family would get out of their car for a diploma presentation then return to their car and pull North up Linn Street.

**Attendance:** Everyone in attendance will remain in their cars surrounding the Twin Parks and Main Street.

**Broadcast:** KZBK would air the pre-recorded speeches of Jim McIntyre, Dr. Collins, the Valedictorian and Salutatorian, followed by live diploma presentations. We would also livestream this ceremony.

**Special Considerations:** Must apply for a parade permit. The PD usually requires 15 days' notice. We would also need permission from the Highway Department to block off East Park St. and detour traffic to Highway 11. We would need help lining the senior vehicles up, and notifying each vehicle when to get out of their car. We would need to ask for the Fire Department and Police Vehicles to lead the parade after the ceremony is over.

The board voted unanimously to approve Mr. Thudium's Graduation Proposal, both Plan A and Plan B, as presented.

Dr. Collins reported that the district tech camp scheduled for June has been indefinitely postponed. It may be rescheduled for some time in August. The daily stipend would not exceed \$200/day for attendees and \$250/day for presenters. The stipend would be funded by the district's allocation of Federal Title 2A funds, which must be spent on professional development. The board voted unanimously to approve the stipends for tech camp if it is held.

Based on the Paid Lunch Equity Tool, Dr. Collins recommended raising breakfast and lunch prices for the 2020-21 school year. The board voted unanimously to set the 2020-21 breakfast and lunch prices as follows:

|                 |        |
|-----------------|--------|
| EL/MS Breakfast | \$1.40 |
| HS Breakfast    | \$1.40 |
| Adult Breakfast | \$1.65 |
| <br>            |        |
| EL/MS Lunch     | \$1.70 |
| HS Lunch        | \$1.85 |
| Adult Lunch     | \$2.25 |

The board voted unanimously to approve the 2019-20 TIPS plans and anticipated expenditures as presented.

Dr. Collins gave a legislative update, which included a cut in Classroom Trust Funds and other anticipated decreases in funding to be announced in the future.

Dr. Collins discussed the CARES ACT funds, to be distributed by the federal government due to the Covid19 crisis. The district will receive approximately \$265,000, which must be spent on very specific items connected to the crisis. The board voted unanimously to approve expenditures connected to the CARES ACTS funds in order for the district to begin preparing for the 2020-21 pandemic recovery needs, not to exceed \$265,000.

Dr. Collins reported that he would like to schedule an abbreviated summer school for K-8 students for the week of July 20-July 31. It would be a four-hour two-week schedule (8:00 a.m. to noon), with lunch being served. There would be no transportation provided. Having summer school will depend on health and safety guidelines that are in place by July 20<sup>th</sup>, and the district's ability to meet those guidelines. If the district cannot meet the guidelines, summer school would be canceled. The board

voted unanimously to approve the district's summer school application contingent on the district's ability to meet health and safety protocols in place at that time.

Dr. Collins and the board discussed the many factors that may go into reopening school for the 2020-21 school year. No formal action was taken. There are many different scenarios being floated about, but so far the top three are:

- Plan A      Start school as normal, with preparations in place for remote learning  
                 If we are required to shut down at any point.
  
- Plan B      Start school in a modified manner, with a combination of at-home and  
                 in-person learning taking place.
  
- Plan C      We are unable to start school as scheduled, so we will start with at-home  
                 Learning only at the beginning of the school year.

There being no further business to discuss, the meeting adjourned and the board moved into closed session.